



Compassion Coalition Furniture Ministry Referral Process

Who is eligible to receive furniture?

Any individual who lives in Knox County and is in need of furniture items and have no other resources to meet the need. The ministry is not designed to replace items, but to meet the needs of those who have no furniture. *Individuals can only receive furniture one time period except in cases with an extreme emergency such as a fire or robbery. All three steps in the referral process must be completed.*

How much furniture can a person receive?

An individual can receive two large items and two small items if needed.

Who can make referrals to the Furniture Ministry?

Any authorized individual from a church, organization, agency, or ministry. Potential recipients can not make the request.

How do I make a referral to the Furniture Ministry?

Step 1: The referring agency or church authorized representative must call and speak with the Furniture Ministry Coordinator (FMC) in order to start the process. The FMC will determine eligibility at this time.

Step 2: If the person being referred is determine eligible in step 1 the FMC will ask that the authorized representative complete the Referral/Intake Form. The form should be faxed, mailed, or emailed to:

Charlotte Mack
1450 Dowell Springs Blvd., Suite100
Knoxville, TN, 37909
Fax 588-2876
charlotte@compassioncoalition.org

Step 3: When step 2 is complete the FMC will contact the client to make arrangements for pick up or delivery of furniture.